

## GOVERNMENT FINANCE OFFICERS ASSOCIATION OF ALABAMA (GFOAA)

### Application Instructions to Nominees

1. Prepare a statement (not to exceed two pages, typed, double spaced) describing your goals for the completion of your course of study, your career plans, and your interest in government finance.
2. Submit the following items to the departmental Dean:
  - a. GFOAA scholarship application
  - b. Personal statement of proposed plan of study, career plans and interest in government finance
  - c. A current grade transcript (It should be indicated on your transcript or by letter that Intermediate Accounting I has been successfully completed.)
  - d. Two letters of recommendation from Professors, work supervisors or the chief executive officer
  - e. Resume, including educational and work experiences

3. The Dean is to prepare a letter of nomination and mail copies of the nomination letter and items a – e as listed above, in a single envelope, to:

GFOAA Patrick W. Kelly Scholarship Program Committee  
GFOAA  
P.O. Box 240574  
Montgomery, AL 36124-0574

**NOTE:** Incomplete packages will not be considered.

**DEADLINE:** All application packages must be received no later than July 15<sup>th</sup>.

